

BY EMAIL (dataprotection@uos.ac.uk)

BY POST

Data Protection Officer
University of Suffolk
Neptune Quay
Ipswich
Suffolk
IP4 1QJ

Our Ref: STE/JEWQ/GOLDF.0001/Matters/42832157.1

27 July 2018

Dear Sirs

Subject Access Request – Ms Despina Papadimitriou, Mr Dimitri Papadimitriou, Mr Alexander Papadimitriou and Ms Angeliki Papadimitriou

We represent the above named individuals. We write on behalf of our clients to make a data subject access request pursuant to Article 15 of the General Data Protection Regulation.

We are aware that the University of Suffolk holds personal data on our clients. In particular, Dr Christos Tsirogiannis, a visiting fellow, holds a significant amount of personal data on our clients and has made statements about our clients. Although such statements were false, we do not propose to deal with them in this letter.

Scope of our request

This is a general request that relates to any of our client's personal data processed by or on behalf of the University of Suffolk. To assist in your compliance with the request, it is likely that personal data is held relating to the following matters:

1. Christo Michailidis (commonly spelt Michaelides);
2. Robin Symes
3. Schinoussa
4. The trial of our clients in Greece.

Locating the personal data

We envisage that a number of individuals (including, but not limited to, Dr Tsirogiannis), may process, or may have processed, personal data in connection with the above. Some of the data processed will be held in the form of sent and received emails, and others in the form of word-processed documents – including, we assume, Dr Tsirogiannis' previous and present research projects. Presumably these can be identified through the use of search tools. In relation to the processing of our clients' personal data via email, it will inevitably be necessary to ask Dr Tsirogiannis for details of any others who are likely to have exchanged emails containing personal data relating to our clients, in order to ensure that the emails of any of those individuals are also searched.

For the avoidance of doubt, we require for Dr Tsirogiannis' devices including laptops, handheld devices, tablets and other such devices to be searched for our clients' personal data or personal data relating to our clients. This includes personal data held in whatever languages, including English and Greek.

We also require confirmation that Dr Tsirogiannis has not deleted, and will not delete, any personal data held by him after being informed of this Subject Access Request.

Variant expressions of our clients' names

Our clients' full names and any variant spellings, abbreviations or nicknames are set out below. Please search of each of these variations, particularly when searching email records and other word-processed documents:

1. Ms Despina Papadimitriou, née Michailidis (commonly spelt Michaelides);
2. Mr Dimitri Papadimitriou;
3. Mr Alexandros Papadimitriou;
4. Ms Angeliki Papadimitriou

The above comprise the Papadimitriou family. To the extent that data personal to a member of the family is held, it should be produced.

Information to supply

Once you have identified the personal data within the scope of this request, please provide us with a copy of the information constituting the personal data, along with:

1. A description of the data and the categories of personal data concerned;
2. An explanation of the purposes for which the data is processed;
3. An identification the source or sources of the data;

4. Detail of to whom the data has been disclosed or may be disclosed, in particular recipients in third countries or international organisations;
5. Detail of the envisaged period for which the data will be stored, or, if not possible, the criteria used to determine that period; and
6. Confirmation as to whether there has been any automated decision-making using the data, including profiling, and if so, any meaningful information about how it was based, as well as the significance and the envisaged consequences for our clients of such processing.

Confirmation of Identity

We will provide confirmation of our clients' identity to facilitate this request in due course. In the meantime, we enclose letters of authority from each of our clients, confirming that we are instructed to make these Subject Access Requests on their behalf and affirming that all data falling within the scope of this request should be provided to this firm.

We look forward to hearing from you in relation to the above within one month of receipt.

Yours faithfully

Bird & Bird LLP

Encs.

27th July 2018

TO WHOM IT MAY CONCERN

I Despina Papadimitriou confirm that I have appointed Bird & Bird LLP to make Subject Access Requests on my behalf and for them to receive all my personal data.

Please provide all personal data to Sophie Eyre of Bird & Bird LLP

Yours,

A handwritten signature in blue ink, appearing to be 'Despina Papadimitriou', written in a cursive style.

27th July 2018

TO WHOM IT MAY CONCERN

I Dimitri Papadimitriou confirm that I have appointed Bird & Bird LLP to make Subject Access Requests on my behalf and for them to receive all my personal data.

Please provide all personal data to Sophie Eyre of Bird & Bird LLP

Yours,

A handwritten signature in blue ink, consisting of a series of loops and a final flourish.

27th July 2018

TO WHOM IT MAY CONCERN

I Alexandros Papadimitriou confirm that I have appointed Bird & Bird LLP to make Subject Access Requests on my behalf and for them to receive all my personal data.

Please provide all personal data to Sophie Eyre of Bird & Bird LLP

Yours,

A handwritten signature in black ink, appearing to be 'A. Papadimitriou', written over a horizontal line.

27th July 2018

TO WHOM IT MAY CONCERN

I Angeliki Papadimitriou confirm that I have appointed Bird & Bird LLP to make Subject Access Requests on my behalf and for them to receive all my personal data.

Please provide all personal data to Sophie Eyre of Bird & Bird LLP

Yours,

A handwritten signature in black ink, appearing to be 'A/P', with a long horizontal flourish extending to the right.